

May 8, 2003  
Sanese Services Conference Center  
6465 Busch Blvd.  
Columbus, Ohio

July 17, 2003  
DFW Airport Marriott South  
4151 Centreport Drive  
Fort Worth, Texas

## Transitional Work Program Seminar and Workshop

### General Objective

This seminar addresses the methods of setting up a Transitional Work Program and the principles used in disability management and transitional work programs.

### Who Should Attend

- Transitional Work Developers
- Corporate Human Resource Administrators
- Case Managers
- MCO and Healthcare Executives
- Providers of Occupational Health Programs
- Rehabilitation Counselors
- Rehabilitation Program Directors
- Therapists and Ergonomists
- Union Workers Comp Representatives

### Educational Objectives:

- Provide an overview of the principles of disability management and transitional work programs.
- Describe the overall processes and strategies for conducting transitional work programs.
- Develop the needed skills to successfully implement transitional work programs.
- Acquire the basic skills needed to include outcomes management and the use of outcomes data for program feedback and improvement.
- Develop the skills to use the individualized transitional work plan and worker-job compatibility assessment tool.
- Acquire the basic tools needed to conduct a corporate disability analysis.
- Apply the tools learned in this program in a company setting.

A team of professionals with over ten years of experience in the development and implementation of transitional work programs will conduct the seminar. New and upgraded information will be provided based on feedback from previous seminars and current experiences to keep you at the cutting edge.



# Registration: Transitional Work Program Seminar and Workshop

Complete the form below and mail with your check to: Rehab on Site, Inc. 18961 River's Edge Dr. E., Chagrin Falls, OH 44023. Ph. 440-543-8199, fax 440-543-1699 (Copy this form for additional registrants)

This registration form is also available on our website at [www.rehabonsite.com](http://www.rehabonsite.com)  
Registration Fee: \$425.00 (includes lunch and refreshments) \$375.00 per person for 3 or more from one organization (includes lunch and breaks).

Columbus, OH  Dallas/Ft. Worth, TX

Name \_\_\_\_\_

Job Title \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Please specify any ADA accommodations needed \_\_\_\_\_

# Transitional Work Program Seminar and Workshop

- 2:30 Break
- 2:45 Framework and Structure Development
  - Review of Rehab on Site Policies and Procedures Workbook©
    - Mission Statement
    - Bylaws
    - Program Eligibility
    - Program Duration
    - Roles and Responsibilities
    - Program Operations
    - Program Referral
    - Wage and Salary Issues
    - ADA, EAP and FMLA coordination

- 4:00 Discussion and Dialogue
- 4:30 Adjourn

### Seminar Faculty

- **Jerry A. Olsheski, Ph.D., CRC.,LPC.**  
President of Rehab on Site®, Inc. and Associate Professor and Program Director of the Rehabilitation Counseling Program at Ohio University.
- **George J. Pogan, MS.Hyg, FACHE,** CEO of Rehab on Site®, Inc. and President of George J. Pogan and Associates, an international healthcare consulting firm.
- **Ed Worrell, OTR/L,** Disability Management Consultant, Center for Occupational Health, University of Cincinnati.
- **Robert E. Breslin, MS, CRC,** Director of Disability Management Services, Center for Occupational Health, University of Cincinnati.
- **Tina Elliot, LPT (Ohio)** Customer Relations Director, BWC Transitional Work Grants Program, Columbus, OH.
- **Jay Harper (Ohio)** Program Coordinator, BWC Transitional Work Grants Program, Columbus, OH.
- **Pat Crawford (Texas)** Return to Work Education Coordinator, Texas Workers' Compensation Commission, Austin, TX.

The one day seminar includes a copy of The Rehab on Site Workbook© that can be used to develop policies and procedures for the development of employer based Transitional Work Programs.

A certificate for 8 contact hours of continuing education credit will be issued to those attending. Register early, spaces are limited.

### The seminar agenda:

#### Transitional Work Program Development Seminar Rehab on Site, Inc.

- 8:00 Welcome and Introductions
- 8:15 Brief Overview of the Seminar
- 8:30 Transitional Work as an Essential Element of Disability Management
- 8:45 Stages of Development of a TWP
  - Policy and Procedure Development
    - Employee and Management Communication
      - < Steering Committee
      - < Program Oversight
    - Orientation and Training
      - < Top Management
      - < Supervisory Level
      - < Employees
      - < Providers and Payers
    - Program Outcomes and Evaluation
      - < Data Elements
      - < Reporting Requirements and Responsibilities
      - < Analysis and Feedback
    - Program and Process Improvement
- 9:45 Break
- 10:00 Expectations of BWC in the Transitional Work Grants Program
- 10:00 Expectations of TWCC in the Transitional Work Programs
- 10:30 Corporate Disability Analysis
  - Interviews
  - Review of Current Practices and Policies
  - Report to Management
- 12:00 Lunch- Provided
- 1:00 Role of a Therapist
  - Functional Capacity Evaluations, Job Analysis, Individualized Transitional Work Plans and Task Progression at the work site. Case Studies.